

## ELECTRICAL PERMIT CHECKLIST

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This Checklist is for Commercial, Multifamily, and Tenant Improvement. If Installing or Altering the Electrical Service or Adding More than 100 Amperes, Provide Two Copies of the Following: One Line Diagram (including grounding) Feeder Load Calculations Maximum Fault Current Calculation (If Service Equipment is Being Installed) Panel Schedules Including the Following: ❖ Panel Size, Feeder Size & Feeder Overcurrent Protection ❖ Branch Circuit Overcurrent Protection ❖ Actual Circuit Load Conductor Size Circuit Voltage ALL SUBMITTALS AND PLANS MUST INCLUDE THE **FOLLOWING:** \_\_\_\_ Complete Application \_\_\_\_ Copy of Contractor State License Verification of Contractor Business License Permit Fee or Initial Plan Review Fee (65% of Permit Fee) Locator Map Showing Location of Work if at the Building Site Power Layout Plan – Two Copies (Wiring Schematic Not Required) Lighting Layout Plan – Two Copies (Wiring Schematic Not Required) Lighting Budget Calculations (WSEC if Applicable) **FIRE ALARM** Device Cut Sheets Panel Location and Type Wiring Schematic Panel Battery Calculations

**Plan review required.** Electrical plan review is required for all new or altered electrical systems in the following facilities or uses:

- Hospital
- Nursing home unit or long-term care unit
- Boarding Home
- Assisted living facility
- Private alcoholism hospital
- Alcoholism treatment facility
- Private psychiatric hospital
- Maternity home
- · Ambulatory surgery facility
- Renal hemodialysis clinic
- Residential treatment facility for psychiatrically impaired children and youth
- Adult residential rehabilitation center
- Educational
- Institutional
- Multifamily Residences or Townhomes with 4 or more attached units.
- All work on electrical systems operating at / over 600 Volts
- All commercial generator installations or alterations
- All work areas determined to be hazardous (classified) location by the NEC
- Tenant alterations in existing commercial occupancies where the load is increased by 100 amperes or greater.
- Tenant alterations in existing commercial occupancies where 60% or more of the lighting fixtures are replaced or changed.
- Installations of services or feeders, switches or circuit breakers of four hundred amperes or more except in one and two family dwellings.
- Any proposed installation which cannot be adequately described in the application form.
- Wind driven generator systems
- Photovoltaic Systems